

Enlisted Women in Submarines

Selection Package Template

References: MILPERSMAN 1306-402

MILPERSMAN 1306-404

MILPERSMAN 1440-010

NAVADMIN 019/15

NAVADMIN 020/15

NAVADMIN 021/15

NAVPERS 1306/7

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0:	BUPERS 322, Submarine Non-Nuclear ECM						DUTY PHONE: 555-555-1555			HOME PHO 555-555-25	
IA:	Commanding Officer, USS SEABOUND (CVN 111)					- 0	MEMBERS E-MAIL:				
	FPO AE 09888-9999						amy_smith76@navy.mil				
							ccc@seabound.navy.mil				
EF:	(a) MILPERSMAN 1308-402 (b) NAVADMIN						COMMAND TEAMING INFO UPDATED YES N				
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Personnel Action Request. A NAVPERS 1306/7 should be submitted outlining applicant's desires.

Additionally, ensure that all signatures are included and previous evaluations are listed.

Dual military families will follow the prescribed guidance of MILPERSMAN 1300-1000 for colocation.

SUBMARINE VOLUNTEER STATEMENT

ADMINISTRATIVE REMARKS NAVPERS 1070/613 (REV 10-81) \$2N 0106-LF-010-6991

E-32

BRANCH AND CLASS

I hereby volunteer for duty in any type of submarine in the Atlantic or Pacific Fleet. I understand my minimum initial sea tour will be 36 months, regardless of prior sea duty. I also agree to extend my enlistment or to reenlist, if necessary, to meet obligated service (OBLISERV) requirements per MILPERSMAN 1306-604.

XXX-XX-XXXX

Amy Saior

Witnessed: //.

Name (lost first middle

SAILOR, AMY

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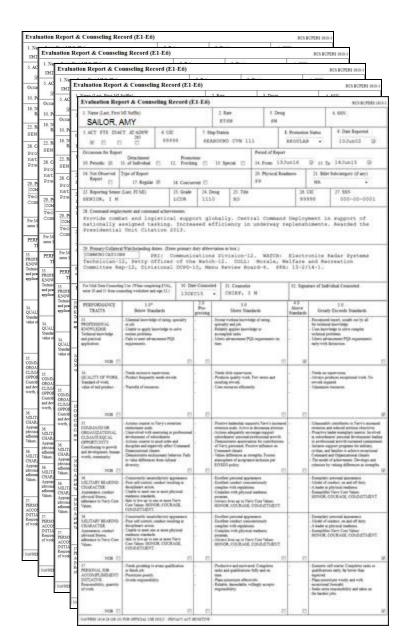
Time. Required to be submitted by all volunteers for duty in submarines. Volunteers are to complete **not less** than a 36-month initial sea tour prior to being eligible for shore duty, regardless of prior sea time. This commitment will ensure that all new submariners are given adequate experience in submarines.

Statement. All candidates must make the following entry on NAVPERS 1070/613, Administrative Remarks prior to transfer to submarine training:

"I hereby volunteer for duty in any type of submarine in the Atlantic or Pacific Fleet. I understand my minimum initial sea tour will be 36 months, regardless of prior sea duty. I also agree to extend my enlistment or to reenlist, if necessary, to meet obligated service (OBLISERV) requirements per MILPERSMAN 1306-604."

If member refuses to sign this entry or is not a volunteer, hold orders in abeyance and notify Navy Personnel Command (NAVPERSCOM), Nuclear Power/Submarine Assignment Branch (PERS-403).

EVALUATIONS



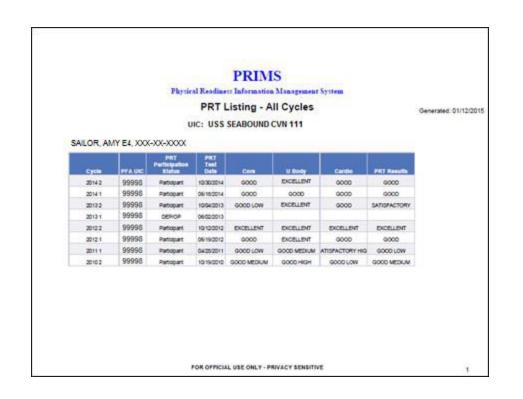
Performance. Submission of last five performance evaluations. Candidates must have a consistent record of above average performance, or a demonstrated trend towards improved performance. No mark below 3.0 is allowed. This requirement is applicable to the last two regular enlisted evaluations only.

Special evaluations on poor performers, submitted only for the purpose of increasing performance marks in order to qualify for submarine duty, will not be accepted. In special cases, NAVPERSCOM (PERS-403) may grant waivers to this paragraph.

Discipline. Candidates must have a clear record that does not contain official entries indicating a conviction by court-martial or non-judicial punishment (NJP) awarded during the past 24 months. Requests for clear record waivers must be forwarded to NAVPERSCOM (PERS-403) and will be considered on past performance and commanding officer's (CO's) recommendation.

A single case of NJP may be waived without reference to NAVPERSCOM (PERS-403) when, in the opinion of the applicant's CO, the offense was minor and not typical of the member's projected performance profile.

PRIMS DATA



Fitness. Previous four years Physical Readiness Test data. Be in good physical condition, capable of sustained exertion, meet body fat standards, have not been out of body fat standards within 1 year of the date of application, have successfully passed the last two PRT cycles and be fit for full duty.

SECURITY CLEARANCE



Security Clearance

(1) The course of instruction taught at Basic Enlisted Submarine School (BESS) requires a CONFIDENTIAL security clearance, and duty in nuclear-powered submarines requires a SECRET clearance. For well-motivated candidates who unquestionably meet all other eligibility requirements for submarine duty, a National Agency Check (NAC) request should be initiated simultaneously with submission of NAVPERS 1306/7, provided an Entrance National Agency Check (ENTNAC) has not previously been completed. If it is apparent that this NAC cannot be completed prior to transfer, a request for an ONI-NAVPERSCOM Record Check, to be used as a basis for interim clearance, must accompany the request forms.

All requests for investigation shall be submitted per the following references:

- SECNAVINST 5510.30B (DON Personnel Security Program (PEP) Instruction
- SECNAVINST 5510.36A (DON Information Security Program (ISP) Instruction
- SECNAV M-5510.30, DON Personnel Security Program
- SECNAV M-5510.36, DON Information Security Program
- MILPERSMAN 5510-010

Strict compliance with the security requirements of this article is mandatory.

(2) Personnel in the YN and ETS ratings must have had a Background Investigation (BI) completed in the past 5 years, or have initiated a request for same.

Citizenship. Only United States citizens are eligible for duty in the submarine force.

DRUGS & ALCOHOL



Drug Use

- (1) Personnel with a history of in-service drug abuse will **not** be accepted for submarine duty.
- (2) Personnel with a history of pre-service experimental use of marijuana may be waived for submarine duty in the following situations:
- (a) Disclosure is made and has been waived by Commanding Officer, Naval Recruiting District.
- (b) Any disclosure of experimental pre-service use of marijuana after enlistment can be waived **only** by NAVPERSCOM (PERS-403).
- (3) Personnel with a history of pre-service drug abuse other than marijuana will not be accepted for submarine duty.

Alcohol Abuse. Have no history of alcoholism or alcoholic behaviors that could impair the performance of law enforcement and security duties in the previous three years.

COMMAND ENDORSEMENT



1000 Ser CVN111/100 26 Feb 15

From: Commanding Officer, USS SEABOUND (CVN 111)
To: Submarine Enlisted Community Manager, BUPERS 32

SUBJ: LETTER OF RECOMMENDATION ICO ETS(SW) AMY SAILOR, USN

- Petty Officer Siller is an excellent candidate for the Enlisted Women in Submarines Initiative. She is highly motivated and goal oriented.
- As Repair Parts Petty Officer, she was instrumental in the inventory, ordering and stowage of 100 line items and consumables required to sustain her division during a deployment.
- 3. She is a dedicated and vigilant watchstander and can be relied upon to elicit superb results. She capably led her section as an Assistant Section Leader throughout an arduous maintenance period following the unplanned loss of the First Class Petty Officer.
- 4. Petty Officer Sailor is the must have candidate for this program. She demonstrates a dedication to duty and motivation to succeed that has set the standard within her division. She is HIGHLY RECOMMENDED for any rating that requires superb leadership and knowledge of communications systems operation and maintenance.

I. M. Skypper

A command endorsement and awards information is not required for submission however, they are encouraged to show break-out performance and motivation to succeed.

All endorsements should be submitted with the package by the deadline.